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"To enrich lives through effective and caring service"

January 2, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

AMENDMENT OF INFORMATION TECHNOLOGY SUPPORT SERVICES MASTER AGREEMENT (ITSSMA) WORK ORDER 12-3035

This is to notify your Board of the Internal Services Department's (ISD) intent to amend ITSSMA Work Order 12-3035 with Superb Tech, Inc. to increase the total amount by \$234,500.00, from \$300,000.00 to a new maximum Work Order amount of \$534,500.00. In accordance with ITSSMA guidelines, Board notification is required for all projects that exceed \$300,000.

BACKGROUND

ISD's Radio Systems Division supports the communications electronics equipment installation for several communications systems, including systems for the Los Angeles County Fire Department vehicle fleet.

On June 21, 2012, the Fire Department approved an estimate for replacement of out-dated Mobile Data Terminals with the new Mobile Data Computer in 136 vehicles. To support the additional workload, ISD executed an ITSSMA work order for two installers to complement existing ISD installation staff.

In March 2013, the Fire Department requested that ISD expand the installation to include another 714 vehicles, which was the balance of their fleet.

Due to the expanded requirement of installation support for 850 vehicles, ISD amended its ITSSMA work order from two to six contract Installers and increased the funds to \$299,999.00. While significant progress has been made in completing this project, with 470 installations completed, the logistics of scheduling the vehicles for installation, coupled with the complexity of each installation based on the type of vehicle, have necessitated the need for an extension to the project.

SCOPE OF WORK

The consultants working under this Work Order, on a time and materials basis, will perform the following specific services:

- Remove existing Mobile Data Terminal (MDT) and mounting hardware.
- Install Mobile Data Computer (MDC).
- Reposition or replace voice radio console to accommodate MDC docking station.
- Install MDC docking station mount and Tait voice radio.
- Fabricate power boards (consists of fuse blocks, circuit breakers, and line filter).
- Install Sonalert, modify glove box door.
- Install Automatic Vehicle Location (AVL) device as needed, and interface it to MDC.
- Connect all required cables, line filter, antenna, direct current cable and common leads.
- Test existing MDT antenna system and replace, if needed.
- Perform pre and post installation test on all vehicle communications equipment.

JUSTIFICATION

The skill-set provided by these contracted installers (the consultants) has been developed over months to be able to deal with the diversity of the Fire Department's vehicle fleet. The length of time it takes to perform this complicated installation process has been reduced due to their acquired familiarization and expertise. These consultants are needed to maintain continuity of service until the end of this project. Rebidding this Work Order will introduce significant project delay and require additional startup time and expense to familiarize a new group of consultants with the complexities of this task.

FISCAL IMPACT

The consultants' hourly rate for the Work Order extension will remain the same. The total amount of the extension is \$234,500.00. The Work Order is funded by the Fire Department. There is no impact on net County costs.

NOTIFICATION TIMELINE

Consistent with ITSSMA policies and procedures, we are informing your Board of our intention to increase the total maximum amount of this Work Order. If we receive no objection from your Board within ten (10) business days from receipt of this Board notification, we will proceed with the Amendment of this Work Order.

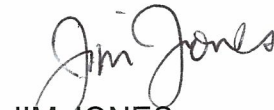
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If you require additional information or have any questions or comments, your staff may contact me at (323) 267-2101 or Dave Chittenden, General Manager, Information Technology Services, at (562) 940-2901.

Respectfully submitted,



JIM JONES
Director



for
RICHARD SANCHEZ
Chief Information Officer

JJ:DC:jk

- c: Executive Office, Board of Supervisors
- Chief Executive Officer
- Deputy Chief Executive Officer
- Chief Information Officer
- County Counsel
- PCS General Manager